



Inpatient Rehabilitation Educational Fund Grant Application Guidelines

AcruxKC (formerly Baptist-Trinity Lutheran Legacy Foundation) was established in May 2003 with the assets from two former foundations, Baptist Medical Center Foundation and Trinity Lutheran Hospital Foundation. AcruxKC's mission is "to provide support in the greater Kansas City area for crisis related medical assistance, neighborhood school health grants and health education programs and services".

Grant Overview

The Inpatient Rehabilitation Fund provides funds for continuing medical education to support the professional growth of individuals who work in Research Medical Center's Inpatient or Outpatient Rehabilitation Department or who are a former employee of the Baptist-Lutheran Medical Center's rehabilitative staff. Grants should not be requested for CEU that would normally be funded by RMC. Coursework that includes orthopedics, neurology, cardiopulmonary rehabilitation, and wound care are specifically encouraged with other coursework pertaining to inpatient rehabilitation to be considered. Each individual may apply for a maximum of \$500 per year with one or two courses. Grants are available until the fund is depleted. Multi-year grants are not considered.

Application Requirements

To receive a continuing education grant from the Inpatient Rehabilitation Fund:

1. The individual applying must be a current staff member of Research Medical Center's Inpatient or Outpatient Rehabilitation Department. The applicant may also be a former employee of the Baptist-Lutheran Medical Center.
2. A completed grant application form must be submitted to Tammy Collingsworth at Tammy@AcruxKC.org or AcruxKC, 6675 Holmes Rd., Ste. 470, Kansas City, MO 64131 with the following:
 - Course Information attached including Name, Date(s), Cost of Course. (If e-mailing, the PDF must be printer-ready).
 - Amount Requested.
 - Complete Information as requested on the form for the Payee.
 - Signature of the appropriate supervisor.
3. For reimbursements (class registration online):
 - Receipt showing payment must accompany the application.
 - Certificate of completion must be supplied once the course is completed.

Applicants should note the following regarding their AcruxKC Grant/Grant Request:

1. Grantees must arrange for pick-up of the grant check. If the grant is a reimbursement, the check will be mailed directly to the payee on the application form.
2. Grant checks are to only be used to present as payment for the course described in the grant request. Any misuse of AcruxKC banking information will result in forfeiture of future grant opportunities.
3. Grant recipients are expected to cooperate in recovering lost checks, returning the funds of any canceled courses, or any other issue that may arise in regard to the grant payment. Upon receipt of the payment, grantee assumes responsibility for the appropriate use of the funds, in accordance with the grant guidelines.
4. If unsure regarding eligibility of the grant request, grantee may request pre-approval following the grant application guidelines.
5. Grantee will be notified when grant is approved for payment. Please allow three weeks for processing.
6. Please request payment early to avoid issues with registration deadlines.