



Arthritis Fund Grant Application Guidelines

AcruxKC (formerly Baptist-Trinity Lutheran Legacy Foundation) was established in May 2003 with the assets from two former foundations, Baptist Medical Center Foundation and Trinity Lutheran Hospital Foundation. AcruxKC's mission is "to provide support in the greater Kansas City area for crisis related medical assistance, neighborhood school health grants and health education programs and services".

Grant Overview

The Baptist Medical Center Arthritis Institute Fund continues its focus of serving individuals suffering with arthritis. The Arthritis Fund remains to fund educational, treatment, and supportive services to those who suffer with arthritis. Non-profit organizations offering these services, may apply for consideration of a grant until the funds are depleted. No grants will be made to individuals, political parties, candidates or political activities. Grants will not be given for special events, annual campaigns, endowments or construction projects. In general, multi-year grants will not be considered.

Application Requirements

Your organization's application materials must be received via email no later than second Friday in October. Please send to Tammy Collingsworth at Tammy@AcruxKC.org. Your application should include:

- One to two-page overview of the organization with the additional items listed below included:
 - Mission statement
 - Organizational profile
 - Copy of 501c3 IRS Determination Letter
 - W-9
 - List of Board Members
 - Copy of most recent 990 (or be directed to where it could be viewed online)
 - Demographics of those being served
 - Availability and types of health/wellness programs
 - Other information relevant to your organization's request
- Letter of support for grant application from Executive Director, President/CEO
- Two to three-page project narrative which identifies:
 - Projects for which funding is being requested
 - Need
 - Description of target audience
 - Number of individuals to be served
 - Outcomes/Evaluations- Description of measurable tracking concerning impact of grant monies received. Highest consideration given to organizations that quantify success through population affected, or related positive interventions resulting from the educational or actual use of grant funds.
 - Overall budget of organization
 - Project Budget (Line item budget on exactly how funds will be spent on Grant Outcomes Report)
 - Name, title, email and phone number of contact person
- Grant Outcomes Report completed noting each budget item, anticipated number to be served, and the anticipated measurable outcome. Please review the number served and produce an unduplicated number to be served on the total line of the page. This report is to be returned in its original excel format. It will become the object of budget tracking and outcome reporting for the grant moving forward upon approval. Please do not alter its formatting outside of adding addition grant outcome lines if needed.
- Eligibility contingent upon completed reporting on prior grants received.